

# NEW Unit Charter Renewal target Date & Changes to Individual Membership Fees

## 1. New 2028 Unit Charter Renewal Target Date

**NEW THIS YEAR!** For the 2027 Renewal, all units will renew their charter (UNIT RENEWAL) through Feb. 2028 – a 14-month cycle to transition everyone to a new Yearly Renewal Date, at which point membership fees will also be due for everyone in Feb. 2028. We will no longer renew each December after this year. **The fee is \$8.50/month (subject to change, per National) for your Charter to renew. That comes to \$119 for the 2027 year. THERE IS NO GRACE PERIOD THIS YEAR.**

*National is aligning Unit Renewals with Membership Fees so that everything is due at once instead of membership fees for individuals being due throughout the year.*

*During 2027, individual membership fees will be gradually moved to a February renewal cycle using prorated fees. By February 2028, unit renewals and individual membership fees will all be due at the same time. **No more checking your rosters for expired members! (Some of you may remember this is the way we used to do these.)***

| Month            | Unit                                                                                                               | Members                                                         |
|------------------|--------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
|                  | <b>Unit Renewal Opens Nov. 1st</b>                                                                                 |                                                                 |
| Nov. 2026        | (\$119 fee processed online in my.Scouting to move all units to a Feb. 2028 cycle – a 14-month renewal period.)    |                                                                 |
|                  | <b>Unit Renewal Due Dec. 31<sup>st</sup></b>                                                                       |                                                                 |
| Dec. 2026        | (There is no grace period this year. If not renewed by Dec. 31 <sup>st</sup> , your unit history will start over.) |                                                                 |
| Feb. 2027        | —                                                                                                                  | <b>New members ONLY: Pro-rated membership fees begin</b>        |
| Mar. 2027        | —                                                                                                                  | <b>Renewing members ONLY: Pro-rated membership fees begin</b>   |
| <b>Jan. 2028</b> | <b>Unit Charter Renewal cycle begins</b>                                                                           | <b>Membership Fee Renewal tied back to Unit Charter Renewal</b> |
| <b>Feb. 2028</b> | <b>UNIT CHARTER RENEWAL &amp; MEMBERSHIP FEES DUE TOGETHER</b>                                                     | <b>All on February cycle</b>                                    |

# NEW Unit Charter Renewal target Date & Changes to Individual Membership Fees

## 2. Changes To Individual Membership Fees

Beginning in February 2027, Scouting America will transition all new members to a pro-rated membership fee cycle based on their date of joining. New-member fees will be calculated on a pro-rated fee each month so that each membership aligns with the February 2028 Unit Renewal Cycle.

Beginning in February 2028, membership renewals and Unit Renewals will return to a single, combined collection cycle.

***THIS DOES NOT AFFECT THE 2026-27 Unit Renewal Cycle where you pay your National Fee to remain a Unit. (Pack, Troop, Crew or Ship.) Those are still due by Dec. 31, 2026. Per national, this year there is no grace period.***

## BAC Unit Renewal Checklist

### Unit Renewal Opens Nov. 1<sup>st</sup>! - Are you ready?

Fillable PDFs are available online at <https://www.bacbsa.org/membership-unit-renewal/75924>.

|  |                                                                                                                                                            |
|--|------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | 1. PRINT & TURN IN - A copy of your Unit Renewal "Submitted" page from <a href="http://www.my.Scouting.org">www.my.Scouting.org</a> .                      |
|  | 2. TURN IN - <a href="#">Annual Charter Agreement</a><br>(You must download the file to enable electronic signatures)                                      |
|  | 3. TURN IN - Trained Leader Report<br>(Go to <a href="http://www.my.Scouting.org">www.my.Scouting.org</a> > click MENU> UNIT> TRAINING<br>MANAGER>REPORTS) |
|  | 4. TURN IN - <a href="#">Unit Account Authorization Form</a> (Scout Shop Authorized<br>Account Users)                                                      |
|  | 5. TURN IN - <a href="#">Friends of Scouting Suggested Visit Date</a>                                                                                      |

*Email your completed Unit Renewal packet to your **District Executive**  
or drop it off at your **District Roundtable**.*

**ALL UNIT CHARTER RENEWALS ARE DUE DEC. 31, 2026. THERE IS NO GRACE PERIOD THIS YEAR TO  
ALIGN WITH A NEW NATIONAL FEBRUARY RENEWAL CYCLE FOR 2028.**

**THE FEES FOR THE UNIT RENEWAL FOR 2027 ARE CURRENTLY \$8.50 PER MONTH & A 14-MONTH CYCLE  
IS DUE. THAT COMES TO \$119.**

Visit [www.bacbsa.org/contact](http://www.bacbsa.org/contact) for contact info.

## Step-By-Step Unit Renewal in my.Scouting.org

**DOWNLOAD the step-by-step guide here**

[WATCH THE UNIT RENEWAL TRAINING VIDEO HERE](#)

1. Unit Renewal opens November 1st.
2. A Unit Key 3 must validate they have correct leadership:
  - 1 - Chartered Organization Representative
  - 1 - Cubmaster/Scoutmaster/Skipper or Advisor
  - 1 - Committee Chair
  - 2 - Committee Members
  - 1 - Den Leader (Cub Scouts only)
3. All adults must have current Safeguarding Youth Training.
4. Login at [www.My.Scouting.org](http://www.My.Scouting.org) and go to Organization Manager (Unit Leader, committee chair, chartered organization representative, or designee have access).
5. Click On “Unit Renewal” on the menu.
6. Validate Information for a 14-month term.
7. Make Changes To Leadership if needed in Position Manager – Have leaders take Safeguarding Youth if needed. (See #2 & #3)
8. E-Sign the Page.
9. Pay and Submit the Unit Renewal Fee each Year. If you choose the credit card option, you will be charged a 3% fee. The ACH option does not have this fee. Print This page.

Turn in **ALL DOCS LISTED ON THE UNIT RENEWAL CHECKLIST.**

**Visit [www.bacbsa.org/Unit-Renewal](http://www.bacbsa.org/Unit-Renewal) for document links, a step-by-step guide, video tutorial, and more help!**